



Sacred Heart Early Childhood Center

32245 St. Joe Road, Dade City, FL 33525 Telephone 352-588-4060, Fax 352-588-4871

Children Are Our Ministry - Infants to 12 years

License#C06PA0062 www.sacredheartecc.com e-mail director@sacredheartecc.com

2018-2019 Early Learning Coalition Contractual Agreement

Child's Name _____ Date of Birth _____

This tuition contractual agreement applies only to those children who are authorized for care by the Early Learning Coalition (ELC) of Pasco and Hernando Counties, Inc. for the school year August 2018 – June 2019. At the time of your child's eligibility, a copy of your child's Child Care Certificate must be provided listing Sacred Heart Early Childhood Center (SHECC) as your child's Provider. We will make every attempt to meet your request; however, there is no guarantee that your classroom placement request can be met.

Tuition Payment Procedures:

ELC will pay the approved daily rate less parent fees for the care outlined and detailed on your child's Child Care Certificate (some restrictions apply). ELC allows for up to three absences per month. Absences in excess of three days are considered unexcused unless documentation has been provided by the child's physician. Parents will be held responsible for the full ELC daily rate for any unexcused absences. Children with excessive absences may be terminated from the program.

Parent fee payments are due throughout the year, regardless of absences, due to but not limited to, illness, holiday, or weather closing. Payments are due each Monday for the week in advance. Finance charges will be assessed for any payment made after Monday. Families with delinquent accounts may be terminated from the program.

ELC does not pay for supplies, materials, teacher planning time, or any extra events that our Center may offer throughout the school year. Accordingly, we ask that our ELC parents take an active role in our fundraising events, as well as the additional monthly activities that are provided. All Policy and Procedures in our Parent Handbook apply.

Registration fee: The annual registration is \$35 per individual and for up to two children per family.

Additional fees: See Tuition Contract Agreement for all additional fees. (Ex. Late fees, Finance charges, etc...)

I have read the Early Learning Coalition Contractual Agreement and hereby agree to abide by it. I understand that a two (2) week notice is required when withdrawing my child/ren. All tuition is to be paid in full by the last day of care. Signature of both parents is required.

Parent or Guardian (Signature)

Parent or Guardian (Signature)

Date

Parent or Guardian (Printed Name)

Parent or Guardian (Printed Name)

Address

Address

Email Address and Phone Number

Email Address and Phone Number

Fr. Krzysztof Gazdowicz

Pastor- Rev. Krzysztof Gazdowicz

Lucinda O'Quinn

Director- Lucinda O'Quinn